

# Ms. Hegwood's Classroom Guidelines

## NO FOOD, GUM, OR DRINKS

- No gum, food or drink is allowed in the classroom / computer lab.

## BE PROMPT

- Be in the classroom when the tardy bell rings with pencils sharpened, all required supplies, assignments, textbooks, etc.
- Take care of restroom needs between classes.
- Do not ask to leave the room unless it is an emergency.

## BE PREPARED

- You may use pencil, blue or black ink only to write.
- Plan to work right up until the bell rings unless I specify otherwise.
- Remain on task at all times.
- Stay in your seat unless you have permission to do so otherwise.

## BE RESPECTFUL

- Follow all directions.
- No talking while I'm talking.
- Raise your hand and wait for permission to speak.
- Respect other people, their belongings, and their rights.

## THE TEACHER DISMISSES CLASS, NOT THE BELL

- When the dismissal bell rings, stay seated and wait for me to dismiss the class.

## CONSEQUENCES FOR VIOLATIONS

- 1) Warning
- 2) Warning
- 3) Warning & written disciplinary referral to administrators (office) which may result in Saturday School, ISS, suspension, etc.

\*\*By signing below, I hereby certify that I have read and understand the guidelines/rules for Ms. Hegwood's classroom. It is also understood that if said rules are broken, punishment will be enforced. All other rules and regulations stated in the student handbook will also be strictly enforced.

.....  
**STUDENT's SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**PARENT's SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**PARENT's EMAIL** \_\_\_\_\_

**PARENT's PHONE** \_\_\_\_\_