

**MARION SCHOOL DISTRICT**  
**200 MANOR ST., MARION, AR 72364 870-739-5100**

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Dear Applicant:

I would like to take this opportunity to thank you for your interest in Marion School District. MSD is composed of seven grade-leveled schools, which are located in the Northeast Arkansas Delta, a convenient 20-minute drive from Memphis. Our district actively seeks top candidates throughout the year and looks forward to receiving your application. All vacancies within the Marion School District are advertised on our website at [www.msdsd.org](http://www.msdsd.org).

Interested applicants are invited to visit the Marion School District website to read about the application process and download the required forms. This process includes:

- Completed and signed MSD application: References should include student teaching supervisors, cooperating teachers, and/or other supervisors.
- Open response form
- Optional EEO questionnaire
- Copy of all transcripts
- Verification of licensure or copy of license
- Signed reference check form: We will mail them to your references.

Arkansas requires criminal background checks for all teachers receiving initial Arkansas teaching licenses or changing school districts. Applicants should apply for Arkansas licensure as soon as possible. Regulations and forms are available online at the Arkansas Dept. of Education website: <http://arkansased.org/teachers/licensure.html>.

When received, your completed application and required forms will be reviewed and filed for future openings. We will contact you when you are selected for an interview. If you have questions at any time, please feel free to contact our office at (870) 739-5100.

Sincerely,

Dr. Robin A. Catt  
Director of Human Resources